

# MINUTES- REGULAR MEETING

## WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington

May 28<sup>th</sup>, 2024

3:00 p.m.

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comment at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board, Lori Taber at [lorit@sacpa.org](mailto:lorit@sacpa.org)

### COMMISSIONERS

**GREG SHIELD, RANDY JOHNSON, LATRISHA SUGGS, MIKE FRENCH, NAVARRA CARR**

### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Shield called the meeting to order at 3:00pm. Also present were Commissioner Randy Johnson, Commissioner Navarra Carr, Commissioner Latisha Suggs, Commissioner Mike French, Executive Director Steve Burke, Treasurer Stan Creasey, Director Ryan Amiot, Director of Advisory Committee Steve Zenovic, and Michael Jakubcin.

### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

**ACTION TAKEN: CMFm to approve agenda, CCMs, mc**

**PUBLIC COMMENT- None**

### CONSENT AGENDA

- Minutes for April 23<sup>rd</sup>, 2024, approved
- Ratification of March 2024 for \$44,897.93
- Ratification of April 2024 for \$188,554.18

**ACTION TAKEN: CGSm to approve, CMFs, mc**

**AGENDA ITEMS- none**

### ITEMS FOR DISCUSSION

- 2a Executive Director Report- Steve gave report on the scheduled shutdown which was extended due to repairs to lap lane pool and issues with pump restart. So, shutdown for the lap lanes was extended approximately a week. A new motor was ordered, and we were able to get the existing pump to work temporarily till we can install new motor and pump when they arrive. All pools were emptied for cleaning and to address rash issues in wellness pool. We have added testing for phosphates to promote better water quality. Steve updates childcare expansion. We have used the first part of the grant, the second will start in July. Still awaiting on OMC for contract on building to move forward.
- 2b Financial Report- Treasurer Stan Creasey states all budget numbers and investments doing good. The increase to April budget for the salt generator ordered earlier will show in assets at end of year. Stan discussed the possible need in future for levy funds due to an increase in budget items such as payroll if other sources of revenue are not found

or don't increase. Discussed membership levels and whether growing or leveling off. Interest remaining stable, which is helping with investment outcomes. DNR reached out to let us know that there is an upcoming financial influx coming due to expected timber sales. Stan brought forth concerns over billing for storm water run-off even though all water that runs off the building and parking lot have been treated by us. Stan will investigate the issues.

2c Staff Report- Ryan Amiot shared concerning Cody leaving for Montana, and the advancement of other staff. Discussed Memorial Day raffle, Summer Kick off bash on June 28<sup>th</sup>. Discussed summer food program including a story time to go prior to lunch and possible community education outreach program. Swen reported an increase in swim instructors and increased private lessons available.

2d Advisory Committee report – Steve Jalubcin reports the annual meeting for the 501C Friends of the Pool will happen next month in conjunction with the Advisory Committee meeting on June 19<sup>th</sup> at 5pm at Shore Aquatic. If there are any items that need attention let him know. If anyone knows of anyone who would like to be on board let him know. We will put announcements for openings on the website for board members.

**PUBLIC COMMENT**-Michael Jakubcin put forth the need for us to decide what is our most reliable and effective means of communication with the public and then keep that up to date more effectively in future. He would suggest that anything that is new, changes, schedule issues be quickly and efficiently updated. Currently we use websites, mass email, and Facebook.

#### **NEXT MEETING DATE**

The next WSMPD meeting will be held on June 25<sup>th</sup> at 3:00 p.m.

#### **ADJOURNMENT**

Commissioner Shield adjourned the meeting at 4:00pm

PASSED AND ADOPTED this twenty-fifth of June 2024

William Shore Memorial Pool District Commissioners

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Greg Shield, President

ATTEST;

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Lori Taber, Clerk

